

The Mid-Ohio Educational Service Center Board of Governors met for the Regular Meeting on Wednesday, May 22, 2019 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order

President Dixon called the May Regular Meeting to order.

2. Roll Call

Treasurer Earnest called the roll.

Present: Mrs. Dixon, Mr. Geissman, Mrs. Plotts, Mrs. Prater, Mr. Prater,
Mr. Swigart, Mr. Theaker

3. Pledge of Allegiance

4. Recognition of Guest(s)

Jennifer Crum
Kevin Kimmel
Kim Miller-Smith
Chris Stone

5. Approval of Minutes

The President called for corrections and a motion to approve:

Motion by Mr. Theaker, seconded by Mr. Prater to approve the April 24, 2019 Regular Meeting minutes.

Vote: Seven yeas

6. Approval of Adjustments/Adoption of the Agenda and Addendum

Motion by Mr. Prater, seconded by Mr. Theaker to adopt the agenda and the addendum.

Vote: Seven yeas

7. Reports

A. Superintendent

1) Community School Update

B. Board Members

1) OSBA Honoring of Mary Dixon – 10 years of service

2) Legislative Update – Dick Prater

3) Student Liaison Update – Kyle Swigart

8. Financial Report

A. April 2019 Financial Report

Motion by Mr. Prater, seconded by Mr. Geissman to approve the Financial Report.

Vote: Seven yeas

SUPERINTENDENT RECOMMENDATIONS

9. Operational Action

- A. Agreement for Service – Pioneer Career and Technology Center (attachment)
That the Board approve the agreement between Mid-Ohio ESC/SPARC and Pioneer Career and Technology Center (PCTC) to provide career coaches, supervision and professional development for all career coaches.
- B. Agreement for Service – Ashland City Schools (attachment)
That the Board approve the agreement between Ashland City Schools and Mid-Ohio ESC to provide attendance services at 10 hours a week for 36 weeks.
- C. Agreement for Service – Jobs for Ohio’s Graduates (JOG) (attachment)
That the Board approve the agreement for service with JOG and Mid-Ohio ESC to provide JOG with payroll processing services for their Youth Employment program from May 1, 2019 through April 30, 2020.
- D. Purchased Service Agreements (attachments)
That the Board approve the following purchased service agreements:
 - 1) Jim Metcalf - \$300 per day for two days (total \$600) - to provide OPES training for the 2019-2020 school year.
 - 2) Ashland City Schools/Tammy Webb - \$300 per day for 3 days (total \$900) to provide OTES Training for the 2019-2020 school year.
 - 3) Gena L. Williams - \$300 per day for 3 days (total \$900) to provide OTES Training for the 2019-2020 school year.
 - 4) Gena L. Williams - \$300 per day for 2 days (total \$600) to provide Resident Educator (RE) Training at Mid-Ohio ESC on June 19-20, 2019.
 - 5) Gena L. Williams - \$300 per day for 2 days (total \$600) to provide Resident Educator (RE) Training at Mid-Ohio ESC for the 2019-2020 school year.
- E. Salary Schedules for 2019-2020 (available for review at meeting)
That the Board authorize the Superintendent to prepare salary schedules for 2019-2020 reflecting a 1.5% increase on all salary schedules. Said salary schedules are to be made a part of the Board file.
- F. Storm Water Flowage and Retention Easement Agreement
(available for review at meeting)
That the Board approve the agreement between Mansfield City and Mid-Ohio ESC for the Touby Run Flood Mitigation Project.
- G. Agreement for Service – Abraxas (attachment)
That the Board approve the agreement between Abraxas, a GEO Group Company, and Mid-Ohio ESC to provide educational services, effective July 1, 2019 through June 30, 2020.
- H. Roof Replacement and Repair Project (attachment)
That the Board accept and award the bid submitted by Alumni Roofing Company, Inc. of \$541,080 based upon the recommendation by Garland/DBS, Inc.

Operational Action (Con't)

- I. Award of Bid for Parking Lot Phase III Improvement (attachment)
That the Board accept and award the bid submitted by Ambry Asphalt, Inc. of \$90,836.50 based upon the recommendation by K.E. McCartney and Associates, Inc.

- J. Artaplooza 2019 Donations
That the board approve the following donation:

MT Business Technologies	\$232.50
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- K. Adoption of Board Policies (available for review at meeting)
It is recommended that the Board adopt the following policies:

<u>Title</u>	<u>Policy #</u>	<u>New/Revised</u>
<u>Students</u>		
Emergency Removal of Students (Revised)	5610.03	Delete
<u>Financial</u>		
Procurement – Federal Grants/Funds	6325	Revised
Crowdfunding	6605	New
<u>Property</u>		
Technology	7540	Revised
Web Accessibility, Content, Apps, and Services	7540.02	Revised
Staff Technology Acceptable Use and Safety	7540.04	Revised
Use of Social Media	7544	New

- L. Agreement for Service – Mansfield City Schools (attachment)
That the Board approve the agreement for service between Mansfield City Schools and Mid-Ohio ESC to provide St. Peter’s School with the following staff services for the 2019-2020 school year:

- ASP Clerk
- Guidance Counselor
- Intervention Specialist
- Reading Tutor
- Remedial Tutor
- School Nurse

- M. SPARC Council Agreement (attachment)
That the Board approve the Agreement between Mid-Ohio ESC and the SPARC Council, effective July 1, 2019 through June 30, 2020.

Motion by Mr. Theaker, seconded by Mr. Prater to approve the Operational Action Items.
Vote: Seven yeas

10. Executive Session
Motion by Mr. Prater, seconded by Mr. Theaker that the Board go into Executive Session at 12:50 p.m. for the purpose of considering the employment of a public employee or official.
Vote: Seven yeas
11. Return from Executive Session
The Board reconvened into Regular Session at 1:35 p.m. with all members present.
12. Personnel Action

A. Job Description(s) (attachment)

That the Board approve the following new job description(s):

Executive Director
Mathematics Literacy Consultant
Associate to the Psychologist

B. Employment Contracts

That the following personnel contracts be approved effective with the 2019-2020 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

Renewals

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
D'Metria Alston	Special Education Coordinator	2	204
Loretino Brunetti	School Psychologist	1	204
Patricia Collette	School Psychologist	3	204
Lisa Cook	Elementary Literacy Coach	1	214
Leanna Ferreira	Educational Consultant/ Gifted Consultant	3	199
Larry Gibbs	Public Relations Coordinator	2	260
Lisa Gonzalez	Educational Consultant/ Gifted Consultant	2	214
Tianna Keinath	Educational Consultant/ Gifted Consultant	2	199
Martin McKenzie	Principal-Abraxas School	1	240
Carolyn Miller	School Psychologist	3	122
Michelle Patrick	Special Education Consultant	3	224
Kelly Roudabush-Patel	School Psychologist	3	123
Lillie Shelby	School Psychologist	1	82
Olivia Siegfried	Special Education Coordinator- Preschool Coordinator	2	214
Nanette Stanish	Special Education Consultant	3	214
Susan Taylor	School Psychologist	2	204
Leasha Trimble	School Psychologist	2	204
Michelle Vance	Educational Consultant/ Gifted Consultant	1	108

Personnel (Con't)

Renewals (Con't)

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
Sara Wallace	School Psychologist	3	204
Carrie Wood	Educational Consultant/ Gifted Consultant	3	214
Toni Zehe	Preschool Coordinator/ Special Education Coordinator	1	128
<u>Limited Teaching</u>			
Jennifer Bjelac	Speech/Language Pathologist	1	194
Cassandra Bowen	Teacher-Abraxas School	2	230
Claire Brooks	Special Education Assessment Coordinator	1	194
Randall Fagan	Teacher-First School	2	230
Carmen Griffith	Associate to the Psychologist	1	194
Erin Hadley	Physical Therapist	3	194
Jennifer Jacobsen	Associate to the Psychologist	2	203
Chris Jones	Teacher-First School	1	230
Courtney Kalman	Speech/Language Pathologist	2	194
Robert Keller	Teacher-First School	3	230
Nancy Labaki	Speech/Language Pathologist	1	120
Sarah Laux	Occupational Therapist	1	194
Curtis Leshner	Guidance Counselor	1	192
Christine McElfresh	Physical Therapist-Orientation Mobility Specialist	3	194
Shannon Morabito	Speech/Language Pathologist	2	120
Lorri Ramey	Teacher-First School	2	230
Kirstie Naumoff	School Social Worker	1	184
Kallie Poast	Intervention Specialist- Teacher of the Visually Impaired	2	184
Christine Rogers	Speech/Language Pathologist	3	155
Vincent Scaia	Physical Therapist	2	194
Peter Schmitt	Teacher-Abraxas School	2	230
Tiffany Stout	Intervention Specialist	3	184
Douglas Thomas	Teacher-Abraxas School	2	230
Mackenzie Utz	Speech/Language Pathologist	2	194
Travis Weber	Teacher-Abraxas School	2	230
Virginia Young	Teacher-Abraxas School	2	230
Sharon Wynn	Intervention Specialist	1	180
<u>Limited Non-Teaching</u>			
Linda Cuzzolini	Administrative Assistant	2	260
Leigh Gribble	Executive Administrative Assistant	2	260
Wendy Harvey	Administrative Assistant	2	260
Steve Helbert	Attendance Counselor	1	108
Christopher Jones	Event Worker	2	260
Linda Kidwell	Payroll/Trainer/Consultant	1	as needed not to exceed 40 days

Personnel (Con't)

Renewals (Con't)

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Limited Non-Teaching</u>			
Paula Millisor	Administrative Assistant/ Records/JOG	1	225
Jill Weidner	Payroll Manager	2	260
<u>Individual Service</u>			
Carol Boals	Speech/Language Pathologist	1	as needed not to exceed 1140 hours
Kathy Boger	Remedial Tutor	1	180
Steve James	Remedial Tutor	1	180
Virginia Kuck	School Psychologist	1	as needed
Susan McMillen	Reading Tutor	1	180
Paula Nestor	ASP Clerk	1	104
Richard Oldrieve	Reading Tutor	1	180
Solveig Root	Speech/Language Pathologist	1	not to exceed 855 hours
Nancy Shear	Speech/Language Pathologist	1	as needed
Diane Stewart	School Nurse	1	180
Janice Weirich	Speech/Language Pathologist	1	as needed

C. Employment Contracts

That the following personnel contracts be approved effective with the 2019-2020 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

New Hires

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
Jennifer Crum	Director of Student Services	3	224
Stephen Earnest	Executive Director	3	260
Carol Gottschling	HR/Legal Consultant	1	as needed
Ann Pfister	Testing Coordinator	1	90

D. Non-Renewals

That the following personnel contracts be non-renewed at the conclusion of the 2018-2019 contract year.

Frederick Fastenau – Educational Consultant
 Whitney Fanello – Psychology Assistant
 Samuel Jacob – Intervention Specialist
 Beth Rutledge – Administrative Assistant/Event Specialist

E. Supplemental Contracts Non-Renewals

That the Board non-renew all 2018-2019 supplemental contracts at the end of the current year.

Personnel (Con't)

F. Resignation(s):

That the Board approve the following resignation(s):

- 1) Lisa Baker – Music/Band Teacher - effective at the end of the 2018-2019 contract year.
- 2) Mark Donnelly – Director of Business and Operations effective at the close of the business day July 31, 2019.
- 3) Carol Gottschling – Director of Human Resources effective at the close of the business day July 31, 2019.
- 4) Carole Neighbor - Educational Consultant/Gifted Consultant effective at the end of the current year.

Motion by Mr. Theaker, seconded by Mr. Prater to approve the Personnel Action Items.

Vote: Seven yeas

13. Adjournment

Motion by Mr. Prater, seconded by Mr. Theaker to adjourn the Regular Board Meeting.

Vote: Seven yeas

The President declared the meeting adjourned at 1:45 pm.

PRESIDENT

DATE

TREASURER

DATE